

1. Announcements/Informational items**A. Tech/Software Updates: Out with APPs in with CIM (Curriculum Information Management)**

The new system requires the identification of specific faculty who will have access to use the new software to submit proposals. This differs from APPs where anyone can submit a new course proposal or propose a course change. This is where CAS would like our feedback – are there certain faculty you want to designate within your department to be your CIM users?

A few things to consider:

- Often the Graduate Director and Undergraduate Director within a department become the point of contact for curriculum changes, yet faculty transition in and out of these roles often. It may be better to appoint a faculty member not serving in one of these roles.
- Multiple faculty may be given access – there is not a limit (that we have been notified of).
- Faculty should be appointed as the CIM users for your department. With very little exception, these proposals should not be submitted by staff.
- The appointed faculty will need time to participate in CIM user training as the University moves forward with implementation of the new software. Please consider the other commitments of these faculty, particularly for this academic year.
- Christy Stephens will continue to assist faculty with creating/submitted proposals in CIM as she has with APPS, so please know you have the full support of the College as we move through this transition.
- APPS will continue to be active until CIM is fully implemented. The two may run simultaneously this fall/spring term.

B. Chair's Meeting with Dean Regarding External Review.**2. Reports and discussion:**

1. AGORAE Representative – David Hansen
2. Undergraduate Director – Eric Jones
 - a. Experiential Learning Opportunities Database
 - b. Essay Contest Roll out?
 - c. Internship roll out
 - d. Call for Dirty Trowel Applicants
 - e. Assessment
3. 4-Field Courses & Curriculum Planning – Courtney Lewis
 - a. Wing-meeting work to update the three year rotation
 - b. Recruit a faculty member to take on 212 Food and Culture as part of their rotation, hopefully for Spring 2022
 - c. Head Curriculum Committee - Head
4. Graduate Director – Sharon DeWitte
 - a. Reviewing / Updating Forms for Tracking Graduate Progress for Handbook

5. Tenure & Promotion Chair – Sharon DeWitte [& Jennifer]
 - a. *Need to update internal mid-year candidate submission dates to better match Provost Calendars*
 - b. *We will need to revisit and revise how we use Student Evaluation Data – the existing methodology is highly problematic.*
6. SCIAA News – Adam King
7. Faculty Senate – David Simmons
8. Colloquium Coordinators – Monica Barra & Magda Stawkowski
9. Development Goals/Priorities – Jennifer Reynolds
 - a. Planning 50 years of Anthropology @ UofSC [Development]

3. Old Business

Graduate students voiced concerns about not having student evaluations that provided them with the right kinds of feedback for Labs/Tutorials. We need to revisit what questions go in such a document, but in light of the College of Ed/CAS joint workshop that had a consultant review the existing forms and provide advice on how to make them less problematic.

4. New Business

Review of Committees & New Assignments for 2021-2022 [remember DEI rep on most major committees]

- b. Faculty Senator – David Simmons
- c. Grad Awards & Assessment Committee (headed by Grad Director Sharon DeWitte – **Need two people**)
 - i. Program Assessments: Sharon – MA PhD Grad Programs; Eric – UG program; Adam HCM Certificate.
- d. UG Awards Committee (headed by incoming UG Director Eric Jones – **will need ad hoc committee members to vet the UG essay contest as well as take applications for the Dirty Trowel**)
- e. **Colloquium Committee – Magda & Monica Need Grad Rep**
- f. 4-field Curriculum & Course Scheduling/Advertising Committee (Courtney Chair [will need an existing wing chair to shadow her and take it over for 2022-2023]. Wing leaders – Arch: Eric, Ling: Jennifer, Cultural: John Bio: Sharon)
- g. Website Committee [Chair, Grad Director and UG Directors]
- h. Tenure & Promotion Committee [Sharon is Chair. All Assoc. & Full Professors are members]
- i. **Spatial Ecology Committee (Offices, Labs, common areas) – Need a Grad Rep**
- j. **Biological Anthropologist Search Committee – Need 3 –**
- k. **Anthropological Archaeologist Search Committee – Need 3 –**

- l. Economic Anthropologist Postdoctoral – Money in Manipur Search Committee – Courtney + need 1 more**
- m. Interest in being the DEI Representative from the Department/ or Faculty at Large**

Need to Schedule 30 minute training for all faculty in the T/L system – how to use it. We should pick a date during a Thursday 12-2 slot.

5. Good of the Order