

## **Integrative/Experiential Learning Faculty/Staff Community of Practice Grants**

The Center for Integrative and Experiential Learning invites proposals from full-time faculty involved in 4-year degree programs at UofSC Columbia and Palmetto College campuses and full-time UofSC Columbia staff members who regularly work with students to apply to join the Integrative and Experiential Learning (IEL) Faculty and Staff Community of Practice (CoP). While in the CoP, members will develop or revise a new course or program that provides students with the opportunity to engage beyond the classroom and reflect on how that engagement connects with their personal, academic, and career goals. The CoP will ideally consist of an even number of faculty and staff so that, in addition to working on their projects and learning more about IEL, members can also learn more about each other, their respective programs, and how they support students.

CoP members will receive \$5000 to apply towards a project over a period of 1½ years in the cohort. Priority will be given to proposals that target Pell-eligible, transfer, underrepresented minority, and male students, the target groups of Experience by Design, and that propel the goals of the Quality Enhancement Plan (QEP), including engaging more students beyond the classroom and encouraging reflection on those engagements. Collaborative teams with one faculty and one student affairs staff member are also invited to apply to work on a project together. Learning

### **Grant details**

\$5000 (does NOT include summer salary for faculty).

Funding can be used for materials, technology, adapting spaces, transportation and more.

### **Who can apply**

Full-time faculty and staff involved in 4-year degree programs at UofSC Columbia and Palmetto College campuses

### **How to apply**

Applications should include:

- a complete Grant Proposal Cover Sheet
- a 2-4 page Project Description
- a Budget with Justification
- a brief resume or biographical sketch
- A copy of the coversheet and a budget template are included at the end of this document.

Please email applications to Laszlo Folks, [lfolks@mailbox.sc.edu](mailto:lfolks@mailbox.sc.edu), by November 18th, 2022.

### **Criteria for selection**

Grants are competitive. Proposals will be judged using the following criteria:

- Completeness of the application and conformance to these guidelines.
- Reasonableness of the budget. Note: Up to \$5000 may be requested.

- Potential for the project to increase the opportunity for beyond the classroom experiences for all students, but also particularly for targeted populations of Pell-eligible, Underrepresented Minority, Transfer and Male students; produce results that increase student learning and help make connections across experiences.
- Feasibility of completing the project in the time proposed and with the funds available.
- Potential to sustain the integrative learning experiences beyond the grant period.

Applications will be reviewed by a selection committee consisting of the CIEL faculty executive director, QEP director, experiential learning coordinator, and the QEP outreach coordinator. For more information, contact Laszlo Folks, Experiential Learning Coordinator, CIEL, [lfolks@mailbox.sc.edu](mailto:lfolks@mailbox.sc.edu), or 576-7771.

### **Grant Awardee Requirements**

- Serve a 1 ½ calendar year term. The CoP begins at the beginning of each spring semester and members remain in the cohort until the end of following spring semester in order to overlap with the next cohort. The project can be carried out any time during membership in the cohort.
- Complete an experiential or integrative learning project that propels the goals of the Quality Enhancement Plan (engages more students beyond the classroom, encourages reflection on Beyond the Classroom engagements, engages populations of students who don't normally engage beyond the classroom – Pell-eligible, transfer, minority, and male students).
- Complete a survey on the effectiveness of this grant program and about the strengths and weaknesses of integrative and experiential learning strategies that were explored.
- Participate in monthly meetings to: discuss the projects and brainstorm with the CoP members; consider other ways to get more students engaged beyond the classroom; reflect on everyone's progress; discuss current research and practices regarding experiential and integrative learning; help faculty and student affairs staff CoP members to learn more about academic and student affairs and the associated departments and offices.
- Share grant-related activities and results by providing materials for the CIEL website, IEL repository, presenting at the Center for Teaching Excellence or Oktoberfest, or otherwise supporting colleagues interested in learning from the grantee's experience.
- Find ways to collaborate with student or academic affairs within and beyond the cohort.
- Produce a viable experiential learning opportunity by the end of the 1 ½ year commitment.
- Submit a final report by June 1 of your final semester, including developed materials (e.g., a course syllabus, curriculum description, or program documents reflecting implementation of program-wide initiatives), faculty/staff assessment of student learning from the experience or response to program changes, and data documenting grant implementation (e.g., number of students participating, artifacts or examples of student work, summarized assessment results). A template describing the specific indicators to be documented as part of the grant will be provided to participants.
- Provide access to student artifacts (e.g., submitted student work) based upon the assignment aligned with the QEP learning outcomes to help support institutional assessment efforts.

### **Support for Faculty Grantees will include**

- Assistance with course/program design and assessment strategies through CTE instructional design staff and/or CIEL staff.
- Assistance identifying relevant experiences and subsequent activities (such as student reflection) that foster connections.
- Provision of monthly cohort meetings from Spring 2023 – Spring 2024 to provide faculty with time to share ideas, plan the project, and receive feedback.
- Networking opportunities with the potential for collaboration, scholarship and publication.

### **Proposal Preparation**

Proposals should include a complete Grant Proposal Cover Sheet, a 2-4 page Project Description, a Budget with Justification, and a brief resume or biographical sketch. A copy of the coversheet and a budget template are included at the end of this document.

### **Project Description**

The Project Description should include the following sections:

- **The Curriculum or Program.** Describe the learning outcomes for the targeted course or program. If an existing course/program, describe the instructional approach currently used.
- **Goals and Grant Impact.** Describe the goals of this project. How will this grant enable students to engage beyond the classroom and then reflect on that engagement? What types of within and/or beyond the classroom experiences are you interested in exploring to enhance course content and how will students be encouraged to reflect on their experiences? How will your project involve targeted populations of Pell-eligible, underrepresented minority, transfer and male students who are normally less involved than other students?
- **Proposed Activities.** Describe the instructional development activities to be supported by the grant. What will be done and how? If you plan to hire people with grant funds, what will they do? Will you collaborate with groups, programs, or offices beyond the classroom, and if so, how? As you explore methods for helping students to reflect on their learning beyond the classroom, what options will you consider (for example, blogs, e-portfolios, reflective assignments)? Describe how the added or enhanced experiences will be integrated into the curriculum or program.
- **Sustainability and Broader Impacts.** How do you intend to continue the program changes past the initial offering? How might you share your experience with other colleagues?

### **Budget**

Allowable budget items include personnel (NOT including summer salary), materials, supplies, transportation, and other items that support the development, implementation and assessment of instructional and program materials and methods.

### **Proposal Submission**

Please email applications to Laszlo Folks, Experiential Learning Coordinator, CIEL, [lfolks@mailbox.sc.edu](mailto:lfolks@mailbox.sc.edu), by November 18, 2022. You may apply for more than one CIEL grant in an academic year, but you cannot receive funding for more than one proposal in one academic year.

Cover Sheet

**Community of Practice Grants**  
Spring 2023 – Spring 2024

Title of Proposed Course or Program:

Course Information (if applicable):

Designator (departmental prefix and number): Prerequisites:

Type of Course (Check All That Apply):

- New Course
- Existing Course
- Course Required for Majors
- Course for Honor's College
- Course for Non-Majors
- Course Proposed for Carolina Core

Semester and Year of Course Offering or Program Implementation of Revised Strategies:  
Course or Program Enrollment (typical or anticipated):

Principal Investigator Name and Title:

PI Campus, College, School, and/or Department:

PI Phone & Email:

Amount of Funding Requested:

Unit Budget Manager's Name and Contact Information:

**Certification**

*I certify that I am not on notice of termination of my position at USC nor have I accepted employment at another institution. I also understand the expectations of grant recipients and commit to fulfill these obligations if selected.*

Applicant \_\_\_\_\_

Signature Date \_\_\_\_\_

**Academic Unit Endorsement (required for application to be considered):**

Chair, Director, or Dean \_\_\_\_\_

Signature Date \_\_\_\_\_

